



Mar Ephraem

College of Engineering & Technology

Run by Catholic Diocese of Marthandam | Approved by AICTE Affiliated To Anna University Chennai.

Accredited By NBA for Mechanical, CSE & Civil (2022-2025)(TierII)

Malankara Hills, Elavuvilai, Marthadam-629171, Kanyakumari District, Tamil Nadu.

Web: www.marephraem.edu.in, Ph: 04651-271111, 273111, Fax: 04651-270158, e-mail: marephraem@gmail.com

CAREER GUIDANCE CELL 2021-2022

Ref: MarEphraem/CGC/2021-2022/1

12-07-2021

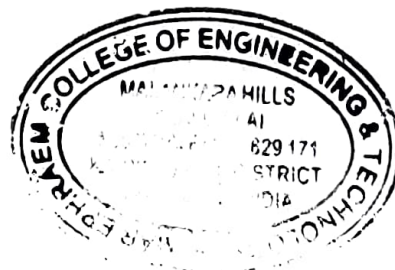
CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the first meeting for the academic year 2021-2022 on 16th July 2021 at 1.30pm in the Coordinator Chamber along with its executive members. All the members are hereby informed to attend the meeting without fail.


COORDINATOR

Copy to :

- i. All Career Guidance Cell committee members
- ii. Office
- iii. All HOD'S





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Sl.No	Name of faculty	Designation in the committee	Signature
1.	Mrs.J StephyAngelin(AP/EEE)	Coordinator	
2.	Mrs.AnbuShamini(AP/ECE)	Staff representative	
3.	Mrs.Shobhana S(AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
5.	Mr.Dani (AP/Mech)	Staff representative	



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Ref : MarEphraem/CGC/2021-22/MM-01

Dated : 16th July 2021

Minutes of the Meeting - 01

Date of Meeting: 16.07.2021
Time: 1.30PM

The first Career Guidance Cell committee meeting for the academic year 2021-22 was held on 16th July 2021 in online mode. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin (AP/EEE)	Coordinator	
2.	Mrs.Anbu Shamini (AP/ECE)	Staff representative	
3.	Mrs.Shobhana S (AP/CSE)	Staff representative	
4.	Mrs.Manju Ram (AP/Civil)	Staff representative	
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The agenda of the meeting is listed below:

Agenda

- The reconstitution of the cell.
- Discussion about Action Plan for the Academic Year 2021-22
- Next Career Guidance Cell committee meeting

Points Discussed

The reconstitution of the cell

- The Chairman-CGC welcomed all the members to the meeting and appreciated everyone who worked for career guidance cell and expected the same contribution in future also.
- The cell was reconstituted with its new members as

Sl. No	Name	Position
1.	Mrs.J Stephy Angelin (AP/EEE)	Coordinator
2.	Mrs.Anbu Shamini (AP/ECE)	Staff representative
3.	Mrs.Janila J (AP/CSE)	Staff representative
4.	Mrs.Manju Ram (AP/Civil)	Staff representative
5.	Mr.Dani (AP/Mech)	Staff representative
6.	Tibin Joseph (IV CSE)	Student representative
7.	Ajitha T (IV EEE)	Student representative
8.	Emerald S (IV ECE)	Student representative



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Action Plan for the Academic Year 2021-22


- The chairman and Committee members discussed the action plan for the academic year 2021-2022.
- Chairman has added that suggestions in the salient features of career guidance cell and come up with some proposals regarding conducting the Programmes such as orientation programmes on GATE and IELTS Exams in online mode during pandemic period.
- It was planned to conduct webinar on "Benefits and Career Opportunities with GATE" in the last week of September.
- Decided to conduct webinar on "Civil Service, a dream career for Engineer" in the month of October.
- It was planned to conduct seminar on "SSC behind engineering" in the month of February 2022.

Next Career Guidance Cell committee meeting

- Finally, the Coordinator of Career Guidance Cell thanked all the members present for their dedication and commitment to carrying out the system successfully
- The Coordinator proposed the date for the next meeting during the month of October.
- The meeting was concluded with vote of thanks


Stephy Angelin J

Co-Ordinator


Prof. Dr. A. Lenin Fred, M.E., Ph.D.
PRINCIPAL
MAR EPHRAEM COLLEGE
OF ENGINEERING & TECHNOLOGY
MALANKARA HILLS, ELAVUVILAI, MARTHANDAM - 629171
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CAREER GUIDANCE CELL 2021-2022

Ref: MarEphraem/CGC/2021-2022/2

25-10-2021

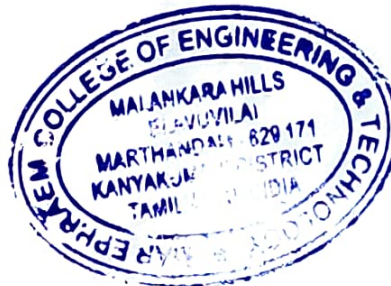
CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the second meeting for the academic year 2021-2022 on 29th October 2021 at 2.30pm in the Coordinator Chamber along with its executive members. All the members are hereby informed to attend the meeting without fail.


COORDINATOR

Copy to :

- i. All Career Guidance Cell committee members
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Ref : MarEphraem/CGC/2021-22/MM-02

Dated : 29th October 2021

Minutes of the Meeting - 02

Date of Meeting: 29.10.2021

Time: 2.30 PM

The Second Career Guidance Cell committee meeting for the academic year 2021-22 was held on 29th October 2022. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin (AP/EEE)	Coordinator	
2.	Mrs. Anbu Shamini (AP/ECE)	Staff representative	
3.	Mrs. Janila J (AP/CSE)	Staff representative	
4.	Mrs. Manju Ram (AP/Civil)	Staff representative	
5.	Mr. Dani (AP/Mech)	Staff representative	
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The Chairman-CGC welcomed all the members to the meeting. Further, chairman reviewed and discussed the points of agenda.

The agenda of the meeting is listed below:

Agenda

- Conducting orientation programmes in online mode
- Next Career Guidance Cell committee meeting

Points Discussed

- The Coordinator and Committee members discussed to give awareness of Competitive exams to the students by providing orientation programmes in online mode to the interested students.
- The Chairman explained the importance of orientation programmes and asked the Students to make their involvement in these events.
- Finally, the Coordinator of Career Guidance Cell thanked all the members and proposed the date for the next meeting during the month of March 2022.
- The meeting was concluded with vote of thanks.

Prof. Dr. A. Lenin Fred, M.E., P.O.,
PRINCIPAL
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Stephy Angelin J

Co-Ordinator



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CAREER GUIDANCE CELL 2021-2022

Ref: MarEphraem/CGC/2021-2022/3

07-03-2022

CIRCULAR

This is to inform that the Career Guidance Cell of our college has been planned to organise the third meeting for the academic year 2021-2022 on 11th March 2022 at 2.30pm in the Coordinator Chamber along with its executive members. All the members are hereby informed to attend the meeting without fail.


COORDINATOR

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- ii. Office
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Ref : MarEphraem/CGC/2021-22/MM-03

Dated : 11th March 2022

Minutes of the Meeting - 03

Date of Meeting: 11.03.2022

Time: 1.30PM

The third meeting Career Guidance Cell committee meeting for the academic year 2021-22 was held on 11th March 2022. The meeting was chaired by Mrs Stephy Angelin, Assistant Professor in EEE (Chairperson -CGC). The committee members of Career Guidance Cell attended the meeting.

Members present for the meeting:

S. No.	Name of member	Designation in the committee	Signature
1.	Mrs.J Stephy Angelin (AP/EEE)	Coordinator	
2.	Mrs. Anbu Shamini (AP/ECE)	Staff representative	
3.	Mrs. Janila J (AP/CSE)	Staff representative	
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The Chairman-CGC welcomed all the members to the meeting. Further, chairman reviewed and discussed the points of agenda

The agenda of the meeting is listed below:

Agenda

- Discussion on events successfully conducted for the Academic Year 2021-22
- Preparation of action Plan for next Academic Year
- Next Career Guidance Cell committee meeting

Points Discussed

- As per the resolution of the previous meeting the career guidance cell have Successfully conducted the following programmes for the betterment of the students

Sl.No	Program	Date
1	Seminar on "Benefits and Career Opportunities with GATE"	23.09.2021
2	Seminar on "Civil Service, a dream career for Engineer"	06.10.2021
3	Seminar on "SSC behind engineering"	23.02.2022

- The chairman talked about new way of creating opportunities in this competitive field.
- The coordinator and Committee members discussed to prepare action plan for next academic year and present it in next committee meeting
- Finally, the Coordinator of Career Guidance Cell thanked all the members for their dedication and commitment to carrying out the system successfully and also proposed the date for the next meeting
- The meeting was concluded with vote of thanks

Prof. Dr. A. Lenin Fred, M.E., Ph.D.
PRINCIPAL

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Stephy Angelin J

Co-Ordinator